

PALM TRAN SERVICE BOARD
Palm Beach County Gardens Branch Library
11303 Campus Dr.
Palm Beach Gardens, FL 33410
Thursday, December 14, 2017

1. **Meeting Call to order At 1:30**

2. **Roll Call**

Members present:

- Terry Brown, Seat 1, Representative with Transportation Experience
- Myra Goldick, Seat 2, Disability Advocate
- Robert Templeton, Seat 5, Business Community Representative
- Frank Stanzione, Seat 7, Senior Citizen Representative
- Martin Rothman, Seat 8, Certified Paratransit User
- Dwight Mattingly, Seat 10, Fixed Route Bus Operator
- Dennis Martin, Seat 12, Representative with Extensive Paratransit Experience

Members Absent:

- Robert Weinroth, Seat 4, Elected Municipal Official
- Shelly Yarborough, Seat 9, Regular Fixed Route Bus Rider

3. **MOTION TO ADOPT:** Agenda for December 14, 2017

Chair Mattingly requested a motion to Adopt the Agenda. Motion was offered by board member Robert Templeton seconded by member Frank Stanzione. The motion was approved unanimously.

4. **MOTION TO APPROVE:** Minutes for October 26, 2017

Chair Mattingly requested a motion to approve the minutes for October 26th, Motion was offered by board member Frank Stanzione seconded by board member Myra Goldick. The motion was approved unanimously.

5. **Comments from the Palm Tran Service Board Chair**

Chair Mattingly welcomed everyone to the meeting and advised that this is the last meeting of the year. He thanked staff for all their hard work and effort in making sure everything is in order and Terry Brown for filling in for him in the last meeting. He wished everyone a safe happy holiday season. Members of the public are encouraged to fill out comment cards to be able to speak on any agenda items.

6. Safety Message – Michael Ganpath- Safety and Training Supervisor

Mr. Ganpath presented Holiday Safety message:

- Manage Stress- Balance work home and play.
- Travel safely- always wear seat belts and never drink and drive.
- While enjoying good eats, balance with a few healthy treats.
- Have a safe and joyous holiday.

7. Palm Tran Executive Director's Comments – Clinton B. Forbes

Executive Director Forbes wished everyone a Happy Holiday season. He advised the board that Palm Tran will be moving forward with the Route 4 extension but would not be moving forward with the Route 62 extension as planned for January, due to infrastructure improvements necessary and funding.

Mr. Forbes gave update on the budget workshop and the Ad Valorem support.

Mr. Forbes discussed implementing efficiencies due to rapid growth at Palm Tran Connection. Mr. Forbes also mentioned the capacity and constraints, which create challenges for Connection. The concerns voiced by the Connection operator would be addressed along with complaints received concerning capacity constraints. Mr. Forbes proudly discuss the success of stuff the bus campaign in Belle Glade that was very successful; over 300 gifts were brought to Belle Glade culminating in a great community effort. Charles Frazier, Director of Support Services, advised the board that Charlie Miller Senior Manager of IT retired; we have recruited a new Senior Manager that starts on Monday.

8. Action Items None

9. Information Items

a. Route Performance Maximization (RPM) Update

Executive Director Forbes gave update from presentation given to the Board of County Commissioners (BCC) on November 28th, 2017. The BCC was advised of the initiatives and improvements follow by the RPM presentation from the consultants, Jarrett Walker & Associates.. Mr. Forbes advised the board that the presentation is included in the agenda package. Also for those that were unable to attend it is on the County website recorded by Channel 20. BCC advised Palm Tran to accelerate the project timeline, engage the public and lean towards coverage options using existing resources.

b. October Performance Report

Mr. Forbes advised the board that October 2017 wrapped up the first fiscal year using performance metrics to improve our system. Palm Tran now has a year worth of data to go

utilize, and has done several peer reviews. For example, most transit agencies do not include farebox recovery as a metric so it was decided to be removed from the report. Mr. Forbes went through the metrics briefly some metrics have been revised as far as the goals. Palm Tran continues to monitor all facets and strives for improvement in all categories.

c. Public Comment on Information Items

Stanley Voice, RPM will be a disaster for Palm Beach County because the County has not properly funded transit; Palm Tran needs a dedicated source of funding.

Carmencita Mitchell, not happy about the Board of County Commissioners position on the RPM; remarked Palm Tran becoming more efficient is not the issue more money is needed from the BCC.

10. Committee Reports

Paratransit Subcommittee

Lou Ferri, Operations Manager gave a brief report on the meeting and discussion had on the RPM delving deep into the (On-Time Percentage) OTP reduction with much of the same discussion brought up at this meeting. February 8, 2018 is the next PTSB Paratransit Subcommittee meeting.

11. Public Comments (General)

Stanley Voice, Lou Ferri was the only person from the management team that was at the Paratransit Subcommittee meeting; need more management at those meetings. A good and constructive meeting was had today.

Eric Kirkan (Paratransit Driver), no way for him to ever be on time; no improvement in the mapping system, add-ons are a problem as well; at the Para Transit subcommittee meeting in May they were promised Turnpike access, it still has not happened. The drivers frequently have a difficult time reaching dispatch; they spend a lot of time waiting on dispatch.

12. Board Member Comments

Dennis Martin- Follow up on mobility options to address increased ridership on Connection.
Myra Goldick, is it possible for the Health Department to do eligibility assessments?
Mattingly/ Martin,- provide breakout of valid/ not valid complaints and categories?
Mattingly-Updated RPM Schedule, including public outreach efforts, subcommittee to assist with RPM?

13. Adjournment

The meeting was adjourned at 3:30 p.m. by Chair Mattingly.


Dwight Mattingly, Chair


Myra Goldick, Vice Chair

Palm Tran Bus Service is available to Vista Center via Routes 43 & 44

NEXT MEETING:

January 25, 2018 at Vista Center

If a person decides to appeal any decision made by this Board with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, at his or her own expense, which record includes the testimony and evidence upon which the appeal is to be based. A copy of this agenda may be requested in another format.